



Application For Employment

Equal Opportunity Employer

Please print and completely answer all questions

Personal Information

Name		Date		
Street Address		City	State	Zip
Phone Number	Email address	How did you learn of our Company?		

Employment Desired

Position	Start Date	Salary expectations
Are you over 18 years of age?	Will you work overtime, if required?	
Are you applying for full time or part time work?	Are there any days, shifts, or hours you will not work?	

Note: This organization participates in E-Verify. The Federal Immigration and Reform and Control Act of 1986 requires that a DHS Employment Eligibility Verification "Form I-9" be completed for every new hire and that within 3 business days of beginning work every new hire must present to the employer documentation establishing his/her identity and authorization to work. This federal requirement must be satisfied as a condition of employment.

Education

Name, City and State of Educational Institution	Graduated?		Type of Degree Received or Expected	Major	Minor	Grade point
	Yes	No				Overall GPA
High School						
College or University						
Technical/GED						
Licenses. Certifications/Other						

Employment History (List starting with last one first)

Company Name		Phone number	
Address		Dates of employment	
		To	From
Name of Supervisor	May we contact?	Rate of Pay	
		Start	Last
State job titles and describe job duties		Reason for leaving	

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Have you ever been convicted of any criminal offense (including misdemeanor or felony or any other categories or types of offenses) or agreed to enter into a pretrial diversion or similar program, including deferred adjudication, in connection with prosecution for such an offense?

No Yes If yes, please explain _____

A "Yes" answer does not automatically disqualify you from employment, since the nature of the offense, date, and the job for which you are applying will also be considered.

References (Please list three persons not related to you who know your qualifications.)

Name	Address	Phone number	Years known	Relationship/Title

GENERAL INFORMATION:

Part of our employment process will involve a drug test and criminal background investigation. Any offer of employment will be contingent on the satisfactory results.

Equal Opportunity Employer: We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or genetic information. It is our intention that all qualified applicants are given equal opportunity and that selection decisions are based on job-related factors.

Authorization

"I certify that the facts contained in this Application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contain herein and the references and employers listed above to give you any and all information concerning my previous employment and pertinent information they may have, personal or other wise, and release the company for all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. This waiver does not permit the release or use of disability related or medical information in the manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date: _____ Signature: _____

Interviewed By: _____ Date: _____

Interviewed By: _____ Date: _____